INTERNSHIP PROGRAM

Are you interested in environmental, climate and wildlife justice?

VOLUNTEERING & INTERNSHIP POSITIONS FOR STUDENTS & RECENT GRADUATES

Deadline: 10 June 2020 | Possible Start date: 1st July 2020* (*depends on Covid19 regulations).

Advocates4Earth is a non-profit public interest environmental law, climate and wildlife justice organisation based in Harare, Zimbabwe. The organisation announces its call for three 3-month internship positions.

Current Internship Positions:
While volunteering applications are open throughout the year, this specific call relates to the following internship position:

- Environmental Law Intern
- Environmental Intern
- Press and Digital Campaigns Assistant

The Advocates4Earth Internship Program offers tertiary students and recent graduates’ opportunities to gain experience in environmental, climate and wildlife justice advocacy and research work as well as in public interest environmental law, while supporting the work of Advocates4Earth. Volunteers and interns make an invaluable contribution to our work and increase our capacity to provide legal and policy advice to environmental groups and the community seeking to use the law and progressive analysis to protect the environment.

Duties
Interns work at least three days per week. Duties include: (specific additional duties are outlined on following pages):

- undertaking legal, scientific and/or policy research
- assisting with advocacy, campaigns and media work, workshop facilitation and training projects
- carrying out administrative tasks

Who should apply/Required Skills and attributes?
Law, media, conservation and environmental science students with a genuine and demonstrable interest in environmental, climate and wildlife justice issues, social-economic justice issues and environmental law and policy.

- Passionate about Advocates4Earth’s work, mission and vision.
- Completion of environmental law /conservation/environmental science modules is highly desirable.
- Additional study / work experience (paid/unpaid) in a related field such as environmental science and policy, health, civil society, law, science, journalism, conservation or policy research would be well regarded.
- Basic familiarity with the Environmental Management Act, Forest Act, Parks and Wildlife Act and their related statutory instruments and some familiarity with the processes.
- Ability to commit to at least three days per week during the duration of the internship is essential.
- Ability to work independently online with minimal supervision, and to be fast-paced.
- Due to Covid 19 regulations, access to own computer and internet would be a plus.
- Strong interpersonal and communication (especially social/digital media) skills.
Excellent written, oral and social media communication skills are necessary with strong attention to detail. A multi-lingual (Ndebele, English, Shona, etc) candidate is preferred but not required.

- Ability and flexibility to work in remote or rural locations and to meet deadlines; a driver’s licence is preferred but not required.
- Comfort in taking initiative, working with a diverse group of people, and searching for new or innovative opportunities to improve programming.
- Must have access to their own computer in the interim.

Remuneration
Interns are entitled to a monthly transport and incidentals allowance in addition to applicable allowances while traveling/working.

How to apply
Complete the application form, print and scan and email all the required document as a single PDF file to advocates4earth.internships@gmail.com citing the relevant internship position on Email Subject Field. Required documents:

- (1) application form; (2) your CV; (3) a cover letter detailing how you meet the Required skills and attributes
- (4) a certified copy of your academic transcript or university results so far; (5) Signed Internship Agreement (5) any other relevant document/publication (optional).

Press and Communications interns must in addition submit a 60-90 second video clip showcasing any aspects of the environment and why they want to intern with Advocates4Earth (please use WeTransfer with your name as file name).

Due to a volume of applications received, ONLY successful candidates will be contacted.

Specific Duties

Environmental Law Intern

Duties
- Carrying out research on selected environmental law and governance issues. This will include data collection and analysis and presentation in written form, for inclusion into documents, reports, publications or websites.
- Assisting in the preparation and finalization of various materials including correspondence, background papers and briefing notes, in the compilation of inputs for reports, as well as in the preparation of publications and other outreach materials on selected environmental law themes.
- Assisting with advocacy, campaigns and media work, workshop facilitation and training projects
- Assisting with fundraising, socially those related to environmental, climate and wildlife laws and conservation policies.
- Writing blog posts or other content to share the work
- Carrying out related administrative tasks

Qualifications
- Interns/volunteers should have a demonstrable understanding and passion for Advocates4Earth’s mission and vision and for international environmental law, climate and wildlife conservation
- strong research and analytical skills
- a proven ability to work with people from a variety of backgrounds
- For current student, completion of environmental, human rights, mining and administrative law courses
- For recent graduates, a Bachelor of Laws Honours (with environmental law courses/modules)
- Multilingual (Working Knowledge of English, Shona, Ndebele) and other languages an added advantage.
- Must be comfortable speaking in front of large groups and with the media.
### Environmental Intern

**Duties**
- Undertaking environmental scientific and/or policy research
- Collecting, analysing and interpreting environmental data, creating reports, scientific blogs and maps related to environmental health, pollution, etc
- Preparing detailed scientific reports or presentations based on their findings
- Devising plans to minimise or fix environmental problems in Zimbabwe and beyond.
- Writing blog posts or other content to share the work
- Assisting with advocacy, work, workshop facilitation and training projects
- Assisting with fundraising efforts, especially those related to environmental science, communities and health.
- Carrying out related administrative tasks

**Qualifications**
- Interns/volunteers should have a demonstrable understanding and passion for Advocates4Earth’s mission and vision and for environmental, climate and wildlife conservation
- Studying be towards an undergrad Environmental Studies/Science/Policy degree
- For recent graduates, a Bachelor of Science degree (environmental science/environmental studies/environmental management/or a closely related field.)
- General knowledge of environmental science and natural resources (e.g. environmental impact assessments, mining, wetlands, water quality sampling and equipment, pollution, biodiversity and/or endangered species)
- Fieldwork experience in natural habitats, whether through coursework or professional experience.
- GIS and map making experience a plus
- Multilingual (Working Knowledge of English, Shona, Ndebele) and other languages an added advantage.
- Must be comfortable speaking in front of large groups and with the media

### Press and Communications Assistant

**Duties**
- Informing and engaging the public about important environmental issues and Advocates4Earth’s campaigns across multiple platforms, from online to radio to video.
- Researching, interviewing sources, writing stories, using social media, photographing, filming, and/or editing video
- Editing the organisation’s blog, monthly and weekly newsletters.
- Assisting with campaigns and media work, workshop facilitation and training projects
- Coordinating the technical side of online advocacy work, e.g. online teaching, vlogs, webinars.
- Assisting with fundraising efforts, especially those related to media and the environment
- Carrying out related administrative tasks

**Qualifications**
- Interns/volunteers should have a demonstrable understanding and passion for Advocates4Earth’s mission and vision and for environmental, climate and wildlife conservation
- Should be studying towards a Journalism diploma or degree
- For recent graduates, a Diploma/Bachelor of Arts (journalism/media/mass communication)
- Eagerness to embrace technological developments and new forms of storytelling is a must.
- A skilled storyteller, experienced with video software and production, and highly engaged with their online community.
- Completion of any course or modules on environmental reporting an added advantage
- Multilingual (Working Knowledge of English, Shona, Ndebele) and other languages an added advantage
- Must be comfortable speaking in front of large groups and with the media